



**EVEREST KANTO CYLINDER LIMITED**

*Clean Energy Solution Company*

**Corporate Social Responsibility (CSR) Policy**

The Corporate Social Responsibility Policy (“the CSR Policy”) has been framed by Everest Kanto Cylinder Limited (“the Company”) in accordance with the Section 135, Schedule VII of the Companies Act, 2013 and CSR Rules as amended and issued by the Ministry of Corporate Affairs and shall be effective from April 01, 2019.

Unless the context otherwise requires, the definitions mentioned in the Companies Act, 2013 and CSR Rules issued by the Ministry of Corporate Affairs shall apply to this CSR Policy.

### **Company Philosophy for CSR Policy:**

Companies Act, 2013 (the Act) has formally introduced the Corporate Social Responsibility (CSR) to the dash board of the Indian Companies. The Company is positive and appreciates the decision taken by the Government of India. Legal framework of CSR is an edge to Corporate Charitable/Reformative approach towards the Society to which the Corporate belongs. By introducing a separate section for CSR in the Act, the Government has given legal recognition to their community development approach. The management of the Company expresses its willingness and extends support to the CSR concept, its legal framework and shall be abided to it.

### **Corporate Social Responsibility Committee\*:**

The Company has constituted Corporate Social Responsibility Committee (“CSR Committee”) comprising the following Directors out of which two Director are Independent Director:

- |                          |                                    |
|--------------------------|------------------------------------|
| 1. Ms. Uma Acharya       | Independent Director - Chairperson |
| 2. Mr. Pushkar Khurana   | Executive Director - Member        |
| 3. Mr. Puneet Khurana    | Managing Director - Member         |
| 4. Dr. Vaijayanti Pandit | Independent Director               |

The Board of Directors of the Company may re-constitute the Committee, as and when required to do so, by following the sections, sub-sections, rules, regulations, notifications issued or to be issued, from time to time, by the Ministry of Corporate Affairs or the Central Government of India in this regard. The Committee shall exercise powers and perform the functions assigned to it by the Board of Directors of the Company pursuant to Section 135 of the Act and CSR Rules notified with regard thereto. The CSR Committee shall meet from time to time to approve the CSR activities and to review its implementation. The quorum of the CSR Committee Meeting will be two Directors one of whom shall be Independent Director.

## **CSR Activities:**

Pursuant to Schedule VII to the Act, the Committee has approved the following activities as “CSR Activities” to be undertaken under the CSR policy of the Company. The Board of Directors has reviewed the said activities and expressed their consent to the Committee to pursue the said activities under CSR policy of the Company under Section 135 of the Act, Schedule VII and other applicable rules, regulations, notifications etc., issued/to be issued/amended from time to time.

### **Approved CSR Activities relating to:**

- i. Eradicating hunger, poverty and malnutrition, promoting health care (including preventive health care) and sanitation (including contribution to the Swach Bharat Kosh set-up by the Central Government for the promotion of sanitation) and making available safe drinking water;
- ii. Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly and the differently abled and livelihood enhancement projects;
- iii. Promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
- iv. Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water (including contribution to the Clean Ganga Fund set-up by the Central Government for rejuvenation of river Ganga);
- v. Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional art and handicrafts;
- vi. Measures for the benefit of armed forces veterans, war widows and their dependents;
- vii. Training to promote rural sports, nationally recognised sports, paralympic sports and Olympic sports;
- viii. Contribution to the prime minister's national relief fund or any other fund set up by the central govt. for socio economic development and relief and welfare of the

schedule caste, tribes, other backward classes, minorities and women;

- ix. Contributions or funds provided to technology incubators located within academic institutions which are approved by the central govt;
- x. rural development projects;
- xi. slum area development;
- xii. any other activity the Central Government may from time to time suggest by amending the Schedule VII and the CSR Rules.

### **Budget for CSR Activity & CSR Expenses:**

The Company shall allocate the budget for CSR activities. The minimum budgeted amount for a financial year shall be 2% of the average net profit of three immediate preceding financial years. The Company may allocate more fund/amount than the amount prescribed under Section 135 of the Companies Act, 2013, for the CSR activities for any financial year. The Committee shall calculate the total fund for the CSR activities and recommend to the Board for their approval. The Board shall approve the total funds to be utilized for CSR activity for respective financial year.

CSR expenditure shall include all expenditure including contribution to corpus for projects or programs relating to CSR activities approved by the Board on the recommendation of its CSR Committee, but does not include any expenditure on an item not in conformity or not in line with activities which fall within the approved CSR activities.

### **Identification of activities /projects:**

Out of the approved CSR activities, the Committee shall decide which activity/project should be given priority for the respective financial year. While arriving at the decision of the activity to be undertaken for the respective year, the Committee shall analyze the basic need of the community/ area in which the organization operates or the place where its registered office is situated. The Committee shall record its findings and prioritize the CSR activities.

### **Implementation process:**

After prioritizing the activity, the Committee shall finalize in detail the implementation of the project/programme, including planning for expenses against the total budget allocated for CSR activities.

### **Organizational Responsibility:**

At organizational level for implementation of agreed CSR activity, the committee may constitute an implementation team or authorize any of the department of the Company to organize for the implementation of the CSR activity. The team or respective department shall monitor the implementation process from time to time, on behalf of the CSR committee and place a report to the Committee regarding the progress of the activity implementation, on a quarterly basis. The respective department or implementation team would be responsible for reporting of any irregularity to the Committee on immediate basis.

### **Monitoring by the Board:**

The Board of Directors shall constantly monitor the implementation of the CSR activities. The CSR committee shall place a progress report, including details of expenses, before the Board on quarterly basis. The Board shall review the same and suggest recommendation, if any, to the committee with regard to implementation process.

### **Compliance and Reporting to Board:**

The Committee is responsible to undertake CSR activities as per the approved CSR Policy. Apart from quarterly reporting to the Board about the implementation of CSR activity, a detailed report containing the implementation schedule, total budget allocated, actual expenses incurred, surplus arising, if any, result achieved, further work to do in the concerned CSR activity, recommendation for the CSR activities for next year etc. should be placed before the Board for its consideration. Any surplus arising out of the fund allocated for CSR activity shall not be the part of the business profit of the Company.

### **Management Commitment:**

Our Board of Directors, Management and all of our employees subscribe to the philosophy of compassionate care. We believe and act on an ethos of generosity and compassion, characterized by a willingness to build a society that works for everyone. This is the cornerstone of our CSR policy. Our Corporate Social Responsibility policy conforms to the relevant section of the Corporate Social Responsibility, Rules made under the Act and amendment(s) to be made thereto in future.

### **Amendments to the Policy:**

The Board of Directors on its own and/or on the recommendation of CSR Committee, can amend its Policy as and when required deemed fit. Any or all provisions of CSR Policy would be subjected to revision/amendment in accordance with the regulations on the subject as may be issued from relevant statutory authorities, from time to time.

\*\*\*\*\*

\* Reconstituted on August 25, 2020.